

## Instructions for contributors

### Oral presentations

Official language: english

Time allowed for presentations will be as follows:

- Plenary: 45 minutes + 10 minutes for questions
- Invited: 25 minutes + 5 minutes for questions
- Contributors: 12 minutes + 3 minutes for questions

For the presentations in each room a PC (Windows) will be available with Powerpoint and Adobe reader installed. Presentations will be loaded on the PC immediately before the beginning of each session. One person will be already present in the presentation room before the beginning of the session for help in loading the presentations on the PC. Speakers willing to use their own computer should keep in mind that it will be available only a VGA connector (therefore owner of Apple computers should come with their adapter). The files loaded for the presentations will be canceled from the PCs at the end of the day.

### Posters

The size of each poster should not exceed the standard size of 70 cm (base) x 100 cm (height). There are no special requirements concerning the format of the posters, the graphic layout, the characters to use, ... For fixing the posters on the panels it is recommended to use adhesive tape.

